



DOUBLETREE HOTEL DOWNTOWN BOSTON
 821 WASHINGTON STREET
 BOSTON, MA 02111

AUDIO VISUAL EQUIPMENT

LCD Projector Package (XGA 2000 Lumen LCD, 6ft / 8ft Tripod or In Room Dropdown Screen, AC Cord, VGA Extension Cable, Power Strip and Extension Cord)	
LCD Projector	
In Room Dropdown Screen	
6ft Tripod Screen	
8ft Tripod Screen	
Overhead projector	
Phone Line	set up fee (All phone calls additional)
Polycom Speaker Phone (Includes Phone Line Set up Fee)	(plus any long distance charges)
Wired Internet Connection	(plus each additional connection)
Wireless Internet Connection	(plus each additional connection)
Flip Chart with Easel and Markers	(plus each additional pad)
Flip Chart with Post-it Pads	(plus each additional pad)
Display Easel	
White Board on Easel (3x 4)	
White Board on Easel (4x 6)	
32" TV / VCR	
32" TV / DVD	
Audio Package #1 Wired (Single Powered Speaker, Speaker Stand, 4 Channel Mixer, Wired Handheld Microphone and Microphone Stand)	
Audio Package #2 Wireless (Single Powered Speaker, Speaker Stand, 4 Channel Mixer, Wireless Handheld or Lavalier Microphone)	
Compact Disc Player	
HP Laptop	
AV Technician	per hour – (5 hour minimum) (Weekend and Holiday rates are available upon request)
Power Strip	
Extension Cord	
Set Up and Tear Down Fee	

**All prices above are per day and not inclusive of tax. Prices are subject to change without notice.

- With proper advance notice, we are happy to accommodate audio visual requests that are not listed above -